

May 4, 2016 PAYSON CITY COUNCIL MEETING MINUTES

ATTENDANCE: Council member Linda Carter, Mike Hardy, Brian Hulet, Scott Phillips and Doug Welton; City Manager Dave Tuckett; Finance Director Sara Hubbs; City Attorney Mark Sorenson.

Mayor Moore was excused.

Meeting began at 6:01 pm.

MOTION by Councilmember Hardy to appoint Mayor Pro Tem Phillips as Mayor pro tem. Motion seconded by Councilmember Hulet. Motion Carried.

PRAYER & PLEDGE OF ALLEGIANCE: Prayer offered by Public Works Director Travis Jockumsen; Pledge of Allegiance led by Fire Chief Scott Spencer

CONSENT AGENDA: Proclamation for Police Week.

MOTION by Councilmember Hulet to approve the Consent Agenda. Motion seconded by Councilmember Carter. Motion Carried.

PUBLIC FORUM: Public Forum opened at 6:03 p.m.

Mr. Rhett Huff from the Payson Lion's Club introduced the Million Pennies campaign for the Payson City Library. He stated the Payson City Lion's Club has a legacy project to raise one million pennies (\$10,000) for the Payson City Library, so they can do some remodeling. He noted that he has been working closely with the Library staff to determine the best use for the funds raised. He said that they would like to do a display of one million pennies, so people can get a visualization of what a million really looks like. He stated he thought it would be a good learning experience for people to see a million at one time.

He said currently the library has a computer room, but the plan is to move the computer room into the current teen area and then remodel the current computer room into a teen area. He said they would like to make it more teen friendly and encourage teens to. He said the Lion's Club wants to do a project that will last for years to come that the citizens can associate with the Lion's Club. Mr. Huff showed pictures of the current Library and examples of other libraries and discussed what they would like to do to improve the teen area and encourage the teens to visit the library.

Public Forum closed at 6:15 p.m.

STAFF REPORTS:

POLICE – Chief Bishop thanked the mayor and council for approving the national police week. He noted that the officers who have died in the line of duty are recognized and honored during that week. He reported stats for the month of April which were 1100 calls for service, 100 arrests, 185 offenses, 254 citations, 3 dui, 346 traffic stops, and 25 traffic accidents. He said they are gearing up to take care of any nuisance yards. He said he has been working on the Century Link building. He noted there are renters in the building now and they should be taking care of the property. He said they have sent a letter to Century Link and is hoping they respond with a permanent solution, so they don't have to keep bothering them all year long. Chief Bishop provided updates on the correcting issues with commercial

parking at Best Deal Springs. He said they have reached out to Best Deal Springs and they are working on a solution. He informed council that Best Deal had taken on a contract with Geneva Rock and they gave them all these truck at one time, but they have addressed the issue and should be corrected going forward. He mentioned they have been good to work with it. He said they also are reaching out to Dave Ingall who owns a home on Main Street, which has a lot of lawn mowers on his lawn. He said Mr. Ingall is not supposed to be doing business there and they have reached out to him to put a fence up or move the lawn mowers into his garage.

PUBLIC WORKS - Director Travis Jockumsen stated the snow is gone. He said snowtell said they are 2.5 weeks ahead of normal. He said he hasn't checked on the lakes yet because the road is washed out, but will provide updates as soon as he can get up there to check. He said he is going to talk with the Pipe manufacturer and if the pipe comes in on Friday, they will start on the lateral 20 extension project on Monday. He said they are also working on the sewer line at Ridge Lane and will start on it toward the end of this month.

Mayor Pro Tem Phillips asked if the county had tried to fix the road in the canyon. Travis said that the county has to get approval from the forest service before they can do anything. Mr. Tuckett said that there was an article that stated the Forest Service is looking at it, but it did say to go through Santaquin or Nephi to access the Payson Lakes.

RECREATION – Recreation Director Karl Teemant said improvements and repairs are moving forward. He reported that they have been working on fixing the water leaks and will have them fixed in time for the opening of the pool. He said that track and baseball are in full swing. He mentioned the coed volleyball tournament will start tonight and adult softball is starting. Mayor Pro Tem Phillips asked if they are watering during the day. Mr. Teemant said that big water users have been notified to water from 10:00 a.m. to 6:00 p.m. to ensure there is enough pressure for citizens. He said they still currently water at night since the pressure is good, and he would rather water in the evenings as long as there is good pressure, but will switch once the pressure is not sufficient.

Mayor Pro Tem Phillips asked how the sprinkling system would work at the Peteetneet. Mr. Teemant said that it is on a timer system and it is watered during the day since it is a big water user.

CITY MANAGER - Dave Tuckett said that they have met with Strawberry Water Users. He said they have been meeting with them because their assessments have increased. He said part of the increased cost was based on increased legal costs that were pushed more toward the cities than the other users. He said that Strawberry Water Users have reduced the rates and spread the legal costs more equitable. He said Payson City has already paid their bill this year, but they will receive a credit in the next year, so the city will track that credit. Mr. Tuckett said he appreciates Strawberry and is looking forward to continue working with them. Mayor Pro Tem Phillips agreed that the meetings have been very beneficial.

PUBLIC SAFETY - Fire Chief Scott Spencer said May 14th is the annual EMS Open House week and Mountain View will help with it and it helps bring awareness to the services the city offers. He said they are working on their annual hose testing as well. He said they happen on the third and fifth Tuesdays. He reported they had 35 fire calls and 158 medical calls during the month of April. He said that last year

they had over 1700 medical calls and this year looks like they will be well over that amount. He said that they are hoping to get more information regarding statistics of other agencies. He said the Payson Canyon Road closure creates problems for emergency response as well. He said that he has contacted Santaquin to help with the emergency response if the road isn't done. He noted they had a great shake out and it went ok for the first time. He said that they have more work to do and will have another communication drill in the fall. He said they had a lot of people participate and it was a good event.

Councilmember Hardy asked if the councilmembers would be notified in a major event. Chief Spencer confirmed that they would be notified and involved. Councilmember Carter asked what the plan is for the old post office building. Chief Spencer said that they have removed the walls that were compromised and he heard the plan is to tear it down. Councilmember Hulet said that they have taken all the unsafe stuff down and are having a structural engineer evaluate whether it can be rebuilt or not.

Mr. Tuckett said there is a petition going around to keep Payson streets safe from speeding. He said that they will get the information and look at the signatures. He said they have a Mountainland Study that they presented last year and will represent it again to the council along with suggestions to address areas of concern. He said that they will put it on the agenda next week and discuss it further.

COUNCIL REPORTS:

Councilmember Hardy said he didn't have anything since the chamber will probably talk about their activities.

Councilmember Welton asked if there was a rundown on fundraising for the tour of Utah. Mr. Teemant said that Chief Bishop has been helping with the fundraising aspect of the activity. Mr. Teemant said that they have one bronze donor, but two or three others are looking at donating at the level. He said they have one tentative silver and one tentative gold donor. He said they have committed and said they'd do it, but the money hasn't been collected yet. Councilmember Welton asked what the donation amounts were for the different levels. Mr. Teemant replied the gold status is a \$10,000 donation, the silver status is a \$5,000 donation and bronze is \$3,000 donation. He said many companies are interested in booths and many have done in-kind trades. He said they had the local organizing committee meeting and are going to visit schools to teach kids about bike safety. He said the logistics of it is moving forward. Councilmember Hulet mentioned that they have already collected \$2,000 from the hospital. Councilmember Welton asked if staff had lined up any social media campaign person. Mr. Teemant said that Sarah Leavitt is working on that and couple others as well. Mr. Teemant said that he believes Payson will get two 30-second commercials during the live tv broadcast. Councilmember Welton asked if there was a way to market the four-bay property. Mr. Tuckett said that they haven't done anything specific with the tour committee, but they have been working on trying to market that property.

Councilmember Carter thanked Ron Crump and Brian Stephenson for the tour of the power plant that they gave her. She mentioned it was very eye opening for her and the power plant was extremely clean.

Councilmember Hulet reminded all attendees that the Peteetneet will be holding an antique road show that is a fundraiser for Peteetneet. He thanked the Police Department for putting their lives on the line.

Mayor Pro Tem Phillips thanked the water department and Karl's department for helping to fix the water leak and was glad that the team work could save the City money. He also asked Mr. Jockumsen to get a schedule from Mr. Kent Fowden on a skim coating the roads, so the Council has an idea of his plans. Councilmember Hardy said that he would also like a monthly report to know what has been done.

Councilmember Carter said after the fifth Wednesday meeting she drove to 200 West and mentioned the gentleman had a legitimate concern. Mr. Jockumsen said that Streets Superintendent Kent Fowden will be fixing it either Friday or Monday.

CHAMBERS BUSINESS OF THE MONTH PRESENTATION

Kathy Anderson with the Payson Chamber of Commerce thanked the Council for their continued support and mentioned the Chamber will hold movies in the park this summer and two will be held in Payson and two will be held in Santaquin. She noted the first movie will be held on Friday June 10th at the Peteetneet and the next day June 11th, they will have a shop local event at CS Lewis Academy where local businesses can come to the event and promote their business for free. She presented Robert and Lorene Moore of Nebo Comfort Systems with the Business of the Month Award. She said Nebo Comfort System gives so much back to the community and has a program in their business called the Community of Caring. She stated the business reads to kids and gives them free books. She said they have one month of the year that they give a percentage of their proceeds to the Veterans home. Lorene Moore thanked the Chamber and discussed that they are grateful to own a business that allows them to give back to the community.

BYU WATER CONSERVATION STUDY

Ms. Brooke Murphy mentioned that she is a student at BYU and is with a class called Behavioral Design. She said that her class has been working with different cities to help them conserve water. She noted that she and other classmates worked on a study for Payson City and the study took into consideration the principles of psychology, economics, and designs to help people improve their behavior and their choices. She presented the following plan to the council:

The household consultations will be led by six BYU students or other volunteers. The consultants will be trained in a 5-hour training session directed by Mark Highland during the first week of May. Each consultant will learn how to advise water users on reducing secondary water usage while still maintaining the beauty of their yard.

We will randomly select 300 houses with no more than one house per block, to participate in this trial. Consultants will help the 300 random households create a customized plan detailing days of the week to water, what time of day to water, and how long to water.

The specifics of the plan will depend on the type of watering system that each house has. The consultants will use the individualized consultation plan (on page 3) to indicate which days to water, whether to water in the morning, evening, or both, and how long to water. After the consultation, the consultant will keep one copy of the form, and the participants will be given a copy.

After the plan has been completed, participants will be allowed to compete in a monthly competition for a Beautiful Yard Award. Beautiful Yard Award winners will be determined by the consultants, who will reward households that have made special efforts to follow their customized water conservation plan. 5 awards will be given out each month (20 awards total), and each winner will be given a sign to place in their yard indicating that they have won an award.

There will be two forms of measurement throughout the 14-week trial period to see if this intervention is effective. The first form of measurement is self-reported through text messaging, while the second form of measurement will be a random check conducted by the consultants.

Self-reporting will be done via the city's text messaging system. Participants of the program will sign-up for the text messages during the water consultation. Texts will ask if the participant has followed their prescribed water conservation plan. Participants will respond with a "yes" or a "no." Participants who do not have text messaging will be called or emailed by a Payson city employee.

To help ensure that household self-reporting is accurate, random checks will be conducted by the consultants on a nightly basis, checking to see if yards have been watered recently. Participants in this trial will be notified in advance that random checks will be conducted throughout the entire summer.

The City of Payson will inform its citizens of the total amount of water the city can use during the summer, and will update them on its usage on a monthly basis. The intention of this program is to put citizens in control of water usage, encourage a sense of ownership, emphasize losses to discourage water waste, and provide immediate and ongoing feedback.

We will randomly select 300 houses to receive monthly postcards describing the city's level of water consumption. The visual description will be printed on the postcard as the city's "watermometer." The postcard will be mailed to these households containing tips on how citizens can conserve water. It will also include a message on the rate of consumption, identifying when the city expects to achieve warning levels with the current rate of consumption.

The water usage for these 300 houses will be measured by the BYU students at the same time that they are measuring water usage of the other trial participants. Measurements will be collected at random, just as the measurements are collected for the other houses. There will be no self-reported water usage for this group.

Additionally, we will look at culinary water usage for these houses, under the assumption that culinary and secondary water usage correlate with each other.

Councilmember Hardy asked what other cities are participating in the study. She said that American Fork, Lehi, and Enoch are participating in the study. Councilmember Hardy asked how the cities were chosen. Mr. Tuckett said that the professor sent out a mass email to the city managers and Mr. Tuckett responded to the professor, so Payson City was chosen. Councilmember Hulet asked if the watermometer could be produced in the monthly newsletter. She said they could, but because the study is only being implemented on 300 homes they couldn't include that in their study.

ORDINANCE – AMENDMENT FOR UTILITY REIMBURSEMENT AGREEMENT (ENACTING ORDINANCE)

Mr. Mark Sorenson said the ordinance is amending an enacting ordinance that is already in place. He said it will allow developers who expend funds to extend municipal services and public improvements through or past undeveloped or non-subdivided properties, associated with an approved development, to receive reimbursement of part of that expense

Councilmember Hulet mentioned that the ordinance gave examples, but it doesn't talk about underground utilities. He asked if it should refer to the underground items. Mr. Sorenson said that the ordinance includes a general government term. Councilmember Hulet said that he understands Mr. Sorenson's point, but he wonders if people are going to misinterpret the ordinance since it only talks about road stuff, but not other items. Discussion was held regarding how the wording could be improved to avoid any confusion.

MOTION by Councilmember Hardy to approve ordinance amending utility reimbursement agreement with changes the that were suggested by Councilmember Hulet and authorize the mayor to sign. Motion seconded by Councilmember Welton. Motion Carried.

MOTION by Councilmember Hardy to allow the Mayor Pro Tem Phillips to amend the agenda as he sees fit. Motion seconded by Councilmember Carter. Motion Carried.

RESOLUTION – MEMORANDUM OF UNDERSTANDING BETWEEN STRAWBERRY HIGH LINE CANAL COMPANY AND PAYSON CITY

City Manager Dave Tuckett said that the City has come to an agreement with High Line Canal Company to tie into Lateral 20 for \$800,000. He said the City doesn't have a specific agreement for the payment, but the City has agreed to pay \$400,000 during Fiscal Year 2017 and then \$180,000 in the next two years following. The city received a \$40,000 credit for improvements that it has already paid for.

MOTION by Councilmember Hulet to approve resolution approving memorandum of understanding between Strawberry High Line Canal Company and Payson City, direct staff to work with High Line Canal to work out a payment, and authorize the mayor to sign the resolution. Motion seconded by Councilmember Carter. Motion Carried.

DISCUSSION REGARDING TREE REPLACEMENT DOWNTOWN

City Manager Tuckett said that they have discussed the downtown area before and the trees that are causing the sidewalks and concrete to buckle. He said the city purchased the tree planters a few years back that could be used to replace the trees that are causing damage. He said he would like to receive direction from Council on how to proceed. Mayor Pro Tem Phillips said the trees cause the drains in the road to plug because the leaves block the drains. Discussion was held regarding where the trees would be placed.

Councilmember Carter said that in downtown Provo, Central Bank has beautiful orange trees in the planter boxes. Councilmember Hulet said that the trees are fake. Councilmember Hulet cautioned the council and staff to notify the citizens, so they understand why and what the plan is. Mr. Tuckett reminded council that this project has not been included in the budget and it needs to be discussed during the budget meetings. Councilmember Carter said that she would also like to have the shrubs removed because they are a safety hazard and they collect trash. Mr. Tuckett said that he will have Mark Hyland look at the cost of the project and include it in the next budget discussion.

RESOLUTION – ADOPTION OF FISCAL YEAR 2017 TENTATIVE BUDGET

Finance Director Sara Hubbs presented the tentative Fiscal Year 2017 budget to the council. She mentioned that the water department is her biggest concern. She said that she and Mr. Jockumsen discussed water's five-year capital project plan and based on the projections the water rate needs to be increased \$6 a month. She said the \$6 rate increase only covers the bare minimum projects. She said the budget as presented with the \$6 rate increase will use \$930,000 of fund balance. She said if the rate increase is not approved then the fund balance appropriation will need to be increased to \$1,230,000 which will in essence use up all of the fund balance. She said the projects included in the budget are \$400,000 to connect to Lateral 20, \$500,000 to upgrade a four inch waterline to a twelve inch water line, temkin fire flow corrective issue, construction of new well house at golf course, and \$600,000 for new pressurized irrigation meters, which \$300,000 will be reimbursed by federal funds. She said if the city could sell four-bay property it would free up about \$500,000 each year.

Councilmember Hardy asked if there is a national firm involved to help market that property. Mr. Tuckett said that the Mayor will market it at the ICSC conference in a few weeks. Mr. Tuckett said he also met with Coldwell Bankers Real Estate Group and they are willing to meet with council and provide plans as to how they would market it. Mr. Tuckett said that the City paid about \$6 million for the property. Mr. Tuckett said that he has put it on hold until the Mayor is done with the ICSC conference. Councilmember Hulet said that he would like to see multiple proposals from different real estate agents. Mr. Tuckett said that he is happy to proceed with getting a national realtor as long as the Council is serious about selling it. Councilmember Hardy said that he is very serious and would like to proceed. Discussion was held regarding zoning of the property.

Ms. Hubbs said that to make the budget balance the benefits of the employees was examined. She said that overall the benefits package is not a rich package, but the health benefits to employees are. She and the new Human Resources Director Melanie Marsh recommended to increase the deductible, encourage employees to move to a high deductible plan, and increase the amount employees pay for their health insurance from six percent to seven percent, which equates to about \$30 a month to the employee. She said that Ms. Marsh has some trainings to help educate the employees. Ms. Hubbs said that she would like to be able to not spend so much on health insurance and have more funds available to give wage increases to employees on a steady basis instead of waiting five years. She feels that it is important to keep employees and to treat them fairly.

Councilmember Hulet asked Ms. Marsh how the city's health benefits compared to other cities. Ms. Marsh said that she has not seen a \$500 deductible in years. She said she doesn't want to see the city or employees putting all of their eggs in one basket. She would like to see more employees move to the high deductible plans which will benefit the city and the employees. Councilmember Hulet said he feels sorry for the employees, but it is happening to everyone not just the city employees. Ms. Marsh agreed that it is happening to everyone.

Ms. Hubbs said that she has not included a property tax increase because she is waiting for the county to present the certified tax rate. She also didn't include the Recreation, Arts, and Park Tax because the money will most likely not come in until January of 2017. She said the budget was balanced. She said the budget included a new employee for the development services, which would be shared with the recorder. She said the indirect services were reevaluated and allocated based on use. She said the transfers from the Sewer, Solid Waste, and Ambulance funds were increased to 9%, so all enterprise are now transferring 9% of revenues to the general fund. She mentioned the \$15 rate increase in the sewer fund is not included in the 9% transfer to the general fund. Councilmember Welton asked if the \$15 rate increase was earmarked for capital improvements. Ms. Hubbs confirmed that it was and there is a PTIF account that will be created to hold that money.

She presented information regarding where the city money comes from and where the money is spent. She said the biggest source of revenue is from taxes, which the biggest tax revenue is sales tax. She presented information regarding expenses of the city and showed about 25% of the general fund is spent in the police department. Ms. Hubbs presented information regarding the capital projects of each of the enterprise funds. Discussion was held regarding the following projects and vehicles proposed in the budget:

- B&C Roads- Slurry Coating, Crack Seal, 100 south project, Utah avenue project, miscellaneous overlay, 600 East and 400 South, traffic paint, and barricades for special events
- Sewer – Aerotor repairs, sludge pump, save for sewer plant upgrade, miscellaneous sewer line repairs, pretreatment truck, and service truck
- Water – 400 south four inch water line upgrade to twelve inch, new well house, Tempkin fireflow corrective issue, PI meters, connect to Lateral 20, and new mini excavator
- Electric – improvements and machinery, ½ ton truck, and service truck
- Golf - 20 new carts
- General Fund Vehicles – Streets ¾ ton truck, Development Services ½ ton truck, city grounds mower, parks ½ ton truck, and maintenance side by side with plow

Mayor Pro Tem Phillips and Mr. Tuckett discussed picking up commercial waste. Councilmember Hulet said that he would like to find a way to do a lot more capital improvement projects. Ms. Hubbs agreed that she would like to save more money for capital projects. Councilmember Welton asked what the explorer is needed for. Ms. Hubbs explained that it is used for the samples and tests that they have to perform. Mayor Pro Tem Phillips expressed his concern regarding raising rates.

Councilmember Hulet asked the goals of the council to include economic development. He also asked if it would be a good idea to lease out the snack shack and the restaurant. Discussion was held regarding the budget and the future of the city. Council agreed to have a work session on May 16th beginning at 5:00 to discuss budget items. Mayor Pro Tem Phillips asked Mr. Teemant about the utilization of the pool. Mr. Teemant said that it has declined. Councilmember Welton asked if providing a pass would be a viable option and if staff has looked at the peak hours of the pool. Mr. Teemant said he was a little leery about the passes, but would be willing to look at it as an option and they have looked at the peak hours and have tried to utilize it to the best of their ability. Discussion was held regarding issues of the pool.

MOTION by Councilmember Hardy to approve the resolution adopting fiscal year 2017 tentative budget and set the public hearing for the final budget on June 15th and authorize the mayor to sign. Motion seconded by Councilmember Hulet. Motion Carried.

ADJOURN TO REDEVELOPMENT AGENCY

MOTION by Councilmember Welton to adjourn to Redevelopment Agency. Motion seconded by Councilmember Hulet. Motion Carried.

RDA RESOLUTION – ADOPTION OF FISCAL YEAR 2017 TENTATIVE BUDGET

Ms. Hubbs presented the fiscal year 2017 Redevelopment Agency tentative budget.

MOTION by Councilmember Hulet to approve RDA resolution approving the FY2017 tentative budget, set the public hearing for June 15th, and authorize the mayor to sign. Motion seconded by Councilmember Phillips. Motion Carried.

MOTION by Councilmember Hardy to adjourn from Redevelopment Agency and reconvene to City Council. Motion seconded by Councilmember Welton. Motion Carried.

RECONVENE TO CITY COUNCIL

MOTION by Councilmember Hardy to adjourn.

Meeting adjourned at 7:54 p.m.